

Notice of Meeting

LICENSING SUB-COMMITTEE

**Tuesday, 5 March 2024 - 7:00 pm
Council Chamber, Town Hall, Barking**

Members: Cllr Faraaz Shaukat (Chair); Cllr Victoria Hornby and Cllr Lynda Rice

Date of publication: 26th February 2024

Fiona Taylor
Chief Executive

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Please note that this meeting will be webcast via the Council's website. Members of the public wishing to attend the meeting in person can sit in the public gallery on the second floor of the Town Hall, which is not covered by the webcast cameras. To view the webcast online, click [here](#) and select the relevant meeting (the weblink will be available at least 24-hours before the meeting).

AGENDA

- 1. Apologies for Absence**
- 2. Declaration of Members' Interests**

In accordance with the Council's Constitution, Members are asked to declare any interest they may have in any matter which is to be considered at this meeting.

LICENSING MATTERS

The following are to be heard under the Licensing Act 2003 in line with relevant procedure.

Licensing Policy and Statutory Guidance

Premises Licence Applications and Variations - Procedure

- | | Ward |
|---|-------------|
| 3. Licensing Act 2003 – Application for a Premises Licence: Robin Hood Fish Bar, 4 Lodge Avenue, Dagenham RM8 2JA (Pages 7 - 59) | Mayesbrook |

4. **Any other public items which the Chair decides are urgent**
5. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

Private Business

The public and press have a legal right to attend Council meetings such as the Licensing Sub-Committee, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 as amended). ***There are no such items at the time of preparing this agenda.***

6. **Any other confidential or exempt items which the Chair decides are urgent**

Our Vision for Barking and Dagenham

**ONE BOROUGH; ONE COMMUNITY;
NO-ONE LEFT BEHIND**

Our Priorities

- Residents are supported during the current Cost-of-Living Crisis;
- Residents are safe, protected, and supported at their most vulnerable;
- Residents live healthier, happier, independent lives for longer;
- Residents prosper from good education, skills development, and secure employment;
- Residents benefit from inclusive growth and regeneration;
- Residents live in, and play their part in creating, safer, cleaner, and greener neighbourhoods;
- Residents live in good housing and avoid becoming homeless.

To support the delivery of these priorities, the Council will:

- Work in partnership;
- Engage and facilitate co-production;
- Be evidence-led and data driven;
- Focus on prevention and early intervention;
- Provide value for money;
- Be strengths-based;
- Strengthen risk management and compliance;
- Adopt a “Health in all policies” approach.

The Council has also established the following three objectives that will underpin its approach to equality, diversity, equity and inclusion:

- Addressing structural inequality: activity aimed at addressing inequalities related to the wider determinants of health and wellbeing, including unemployment, debt, and safety;
- Providing leadership in the community: activity related to community leadership, including faith, cohesion and integration; building awareness within the community throughout programme of equalities events;
- Fair and transparent services: activity aimed at addressing workforce issues related to leadership, recruitment, retention, and staff experience; organisational policies and processes including use of Equality Impact Assessments, commissioning practices and approach to social value.

Licensing Policy and Statutory Guidance

LBBB LICENSING POLICY [Licensing Policy - 2022 to 2027.pdf \(lbbd.gov.uk\)](#)

STATUTORY GUIDANCE – [S182 OF THE LICENSING ACT 2003 Revised guidance issued under section 182 of the Licensing Act 2003 \(December 2023\)](#)

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**Licensing and Regulatory Sub Committee
Procedure for Premises Licence Applications (and Variations)**

1. All Parties shall introduce themselves.
2. The Chair shall ask all parties to note this Procedure.
3. The Licensing Officer shall present the application.
4. Objectors to the application who have made valid representations, their representatives and/or any witnesses they wish to call, will be invited to speak. Statutory consultees (e.g. the Police, Fire Brigade etc.) will be invited to speak before any other objectors to the application. In the case of members of the public and other interested parties (for example, elected representatives acting on behalf of their constituents or interested organisations, etc.) who have made valid representations, it is desirable that they give notice of their intention to speak by 12.00 noon on the day before the Sub Committee meeting. Statutory consultees who have made valid representations are not required to register to speak at the meeting.
5. The Applicant shall put their case for the granting of the application/ respond to the objections.
6. Members of the Sub Committee may ask questions of the Licensing Officer, objector(s) and applicant and/ or their representatives and any witnesses. The Legal Advisor to the Sub Committee may ask questions of the objectors and the applicant, and/or their representatives or witnesses for the purpose of clarifying points for the Sub Committee
7. The Objectors and their representatives may ask questions of the Applicant, their representative and any witnesses present to support the application, if permitted by the Chair.
8. The Applicant may ask questions of the objectors, their representatives and any witnesses present to support the objections, if permitted by the Chair.
9. The Objectors will sum up, if they wish (a time limit of 3 minutes shall apply).
10. The Applicant will sum up, if they wish (a time limit of 3 minutes shall apply).
11. The Sub Committee will retire to consider its decision in private; however, the Sub Committee's Legal Advisor and the Governance Officer may remain present during the deliberations. If during the deliberations, the Sub Committee have a point of clarification they wish to request from any party, the meeting must be reconvened so that the clarification can be sought in the presence of all relevant parties.
12. On returning, the Chair will ask the Sub Committee's Legal Advisor to announce the decision of the Sub Committee.

Notes

- Sub Committee Members should commit to stay for the duration of the meeting in order to ensure that the required quorum is maintained, and the business is transacted.
- While each application is considered, Sub Committee Members must be in attendance for the entire period and should not leave the room at any time without the express permission of the Chair. If required, and with the Chair's agreement, the meeting will be adjourned until all Members are ready to recommence the hearing. Any Member leaving the meeting while it is ongoing will be precluded from any further involvement in that application.
- A Sub Committee Member arriving late will not be able to take part in the consideration and decision-making process for any application to which he/she has not been in attendance for the entire period.
- The Council's Statement of Licensing Policy for Licensing Act 2003 applications requires that Members of the Sub Committee will not hear cases that relate to premises in their own Ward.

LICENSING SUB COMMITTEE

5 March 2024

Title: Licensing Act 2003 – Application for a Premises Licence: Robin Hood Fish Bar, 4 Lodge Avenue, Dagenham RM8 2JA	
Open Report	For Decision
Ward Affected: Mayesbrook	Key Decision: No
Report Author: Karen Collier, Service Manager Environmental Health & Public Protection	Contact Details: E-mail: Karen.Collier@lbbd.gov.uk
Accountable Strategic Director: Leona Menville, Strategic Director My Place	
<p>Summary</p> <p>An application for a New Premises Licence has been made by London Broast LTD for Robin Hood Fish Bar, 4 Lodge Avenue, Dagenham RM8 2JA.</p> <p>Two representations against the premises licence application have been received from Interested Parties.</p> <p>Amendments to the application have been agreed between the applicant and one responsible authority, namely the Metropolitan Police.</p> <p>The matter is put to the Sub-Committee for determination at a public hearing, accordingly.</p>	
<p>Recommendation</p> <p>That the Sub-Committee considers this report and appendices together with any oral submissions given at the hearing and determines the application.</p>	

1. Introduction and Background

1.1 The Licensing Act 2003 establishes the national licensing regime for the following licensable activities:

- The sale and supply of alcohol;
- The provision of regulated entertainment; and
- The provision of late-night refreshment.

1.2 Under this regime, the Council, as the local licensing authority for its area, is responsible for licensing premises to provide any of the licensable activities under a 'premises licence'. Where a premises licence includes the sale and supply of alcohol, then a Designated Premises Supervisor must be incorporated onto the licence, holding a personal licence.

- 1.3 Applications for premises licences are subject of public consultation and consultation with a range of expert 'responsible authorities' named in the Act. It is open to any responsible authority or other person to raise concerns regarding an application as representations.
- 1.4 If no representations are received, the application is granted, subject to mandatory licence conditions and conditions reflecting the management controls proposed by the applicant under the operating schedule contained in the application. Where representations are received, the application becomes subject of a conciliation process. If conciliation is successful in finding an agreed, negotiated outcome, then the application may be granted subject to the agreements reached. If conciliation is unsuccessful, then the application must be determined at a public hearing by the Council's Licensing Sub-Committee.
- 1.5 When carrying out its licensing duties, a local licensing authority must have regard to:
- The Act and associated secondary regulations
 - Guidance for local licensing authorities issued by the Home Office (current version published December 2022); and
 - The Authority's own Statement of Licensing Policy (current version published 2022 to 2027).
- 1.6 The Authority must also aim to promote the four licensing objectives:
- The prevention of crime and disorder
 - Public safety
 - The prevention of public nuisance; and
 - The protection of children from harm.
- 1.7 Premises licences generally continue for the life of the business or operation concerned but they may be called into review at any time by any one of the named responsible authorities under the Act or an 'other person'.

2. Matters for consideration.

- 2.1 On the 23 December 2023 an application was made by London Broast LTD, Robin Hood Fish Bar, 4 Lodge Avenue, Dagenham RM8 2JA.
- 2.2 The application seeks to provide the provision of Late-Night Refreshment Sunday to Thursday 23:00hrs to Midnight and Saturday & Sundays 23:00hrs to 02:00am. The application would also include a delivery service.

A copy of the application & Plan is attached as **Appendices A & A1**

3. The Representations

- 3.1 Two (2) representations have been lodged to this application by interested parties.
- 3.2 The first representation is lodged by a local resident under the public nuisance licensing objective. This is attached at **Appendix B**.

3.3 The second representation is lodged by a local business under the public nuisance licensing objective. This is attached at **Appendix C**.

4. Conciliation

- 4.1 Correspondence has taken place between the Interest Parties and Applicant whereby no agreement has been reached.
- 4.2 Details of the correspondence with the local resident are attached at **Appendix D**.
- 4.3 Details of the correspondence with the local business are attached at **Appendix E**.
- 4.4 The Metropolitan Police have engaged with the applicant during the application process, and amendments to the application have been agreed between all parties.
- 4.5 The Agreed amendment with the Metropolitan Police is attached at **Appendix F**. These amendments are to be applied to the licence, should the committee be minded to grant the application.

5. Legal Comments

- 5.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following four licensing objectives:
- The Prevention of Crime and Disorder
 - Public Safety
 - Prevention of Public Nuisance
 - The Protection of Children from Harm.
- 5.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused, or terms and conditions attached to a licence.

6. The Options open to the Sub-Committee

- 6.1 Having had regard to all relevant matters and taken all relevant information into account the Sub-Committee may decide to:
- Option 1: Refuse the application.
 - Option 2: That the application be approved, together with any conditions, restrictions or reductions in the proposed application which Members consider necessary for the promotion of the four Licensing objectives.
 - Option 3: Grant the application in full as applied for.

7. Consultation

- 7.1 The application has been advertised in accordance with the normal procedures. This includes a copy of a public notice being placed in a local newspaper, a similar notice displayed at the premises and information on the Council's website. Notifications have been provided to all responsible authorities and ward councillors.

8. Legal Implications

Implications completed by Deirdre Collins, Head of Legal Services

- 8.1 The London Borough of Barking and Dagenham, as Licensing Authority under the Licensing Act 2003 and subordinate legislation, is empowered to determine applications of this nature.

Public Background Papers Used in the Preparation of the Report: None

List of Appendices

- **Appendix A & A1-** Application and Plan
- **Appendix B** – Resident Objection
- **Appendix C** – Business Objection
- **Appendix D** – Conciliation between applicant and local resident
- **Appendix E** - Conciliation between applicant and local business
- **Appendix F** – Police agreement with applicant



Barking and Dagenham
Application for a premises licence
Licensing Act 2003

For help contact
licensing@lbbd.gov.uk
 Telephone: 020 8215 3000

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Robin Hood takeaway

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

Name

First name

Hafiz

Family name

Saif U Rehman

Contact Details

E-mail

Telephone number

Fax number

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes No

Is the applicant's business registered outside the UK?

Yes No

Continued from previous page...

Commercial register

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

User Profile

Name

First name

Family name

Continued from previous page...

Contact Details

E-mail

Telephone number

Fax number

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Your Business

Is your business registered in the UK with Companies House? Yes No

Is your business registered outside the UK? Yes No

Commercial register

The entity with which your business is registered, for example "Amsterdam Chamber of Commerce".

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Your position in the business

Home country

The country where the headquarters of your business is located.

Continued from previous page...

Address

Building number or name	<input type="text" value="4"/>
Street	<input type="text" value="Lodge Avenue"/>
District	<input type="text"/>
City or town	<input type="text" value="Dagenham"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="RM8 1JA"/>
Country	<input type="text" value="United Kingdom"/>

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Continued from previous page...

Address

Building number or name	<input type="text" value="4"/>
Street	<input type="text" value="Lodge Avenue"/>
District	<input type="text"/>
City or town	<input type="text" value="Dagenham"/>
County or administrative area	<input type="text" value="Barking And Dagenham"/>
Postcode	<input type="text" value="RM8 2JA"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Fax number	<input type="text"/>
Other telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text"/>

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21

INDIVIDUAL APPLICANT DETAILS

Name

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Address

Building number or name	<input type="text" value="4"/>
Street	<input type="text" value="Lodge Avenue"/>
District	<input type="text"/>
City or town	<input type="text" value="Dagenham"/>
County or administrative area	<input type="text" value="Barking and Dagenham"/>
Postcode	<input type="text" value="RM8 1BP"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Fax number	<input type="text"/>
Other telephone number	<input type="text"/>
Date of birth	<input type="text" value=""/> / <input type="text" value=""/> / <input type="text" value=""/> dd mm yyyy

Nationality	<input type="text"/>
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[Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start?	<input type="text" value="15"/> / <input type="text" value="12"/> / <input type="text" value="2023"/> dd mm yyyy
---	---

If you wish the licence to be valid only for a limited period, when do you want it to end	<input type="text"/> / <input type="text"/> / <input type="text"/> dd mm yyyy
---	--

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

This is a takeaway restaurant, and we don't sell alcohol. We are planning to sell hot food late at night until 2:00 AM on weekend(Friday and Saturday nights) and until 12:00 AM on working days.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of a play take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the exhibition of films take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing indoor sporting events?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

- Indoors
 Outdoors
 Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes
 No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

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Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Give a description of the type of entertainment that will be provided

Will this entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We are only intending to open our restaurant for takeaway and for home delivery till late night 02.00AM

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Continued from previous page...

Name

First name

Family name

Date of birth / /
dd mm yyyy

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A. There is no adult entertainment which may give rise to concern in respect of children.

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

We intend to keep opening hours same on bank holidays as like weekend timings

Continued from previous page...

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

We maintain a safe and enjoyable environment for both customers and staff.

-We will follow any recommendation given by local authorities.

-Train staff in regards to licensing objectives

-We have CCTV cameras with Online recording already

-A member of management will be all the time in the shop

b) The prevention of crime and disorder

-CCTV cameras both inside and outside the premises and adequate lighting

-Provide training to staff members on conflict resolution and de-escalation techniques.

-Enforce a strict policy against illegal activities within the restaurant, such as drug use

-we will follow recommendation given by local police and community officer

-Engage with the local community to address concerns and gather feedback

c) Public safety

Public safety is a critical objective for our restaurant. we will take below steps.

-Regularly inspect and maintain fire safety equipment, including fire extinguishers, smoke detectors, and emergency exits.

conduct fire drills with staff to ensure everyone knows how to evacuate safely.

-We have security measures , CCTV cameras, fire Alarm.

-Train staff members are on how to respond to emergencies effectively.

-Have a fully stocked first-aid kit readily available

- comply with all statutory fire safety controls

d) The prevention of public nuisance

we operate in a way that does not disrupt the peace and well-being of the community. We will establish clear guidelines for noise levels to prevent disturbances that may disrupt neighbors and may lead to complain from them. We will place notices at the entrances and exits to remind customers to leave quietly

e) The protection of children from harm

It is essential to ensure a safe and child-friendly environment. The restaurant will have a zero-tolerance policy for any form of child endangerment, including neglect, abuse, or any illegal activities involving children on the premises.

We do offer child-friendly menu options and portion sizes, and ensure that hot items are served at an appropriate temperature to prevent burns.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

Fee amount (£)

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a * licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15) The London Borough of Barking and Dagenham is committed to protecting your privacy when you use our services. This privacy notice explains how we use information about you and how we protect your privacy. Please follow the link for more information <https://www.lbbd.gov.uk/general-privacy-notice>

Ticking this box indicates you have read and understood the above declaration

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or * her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name	<input type="text" value="Hafiz Saif U Rehman"/>
Capacity	<input type="text" value="Director"/>
Date	<input type="text" value="23"/> / <input type="text" value="11"/> / <input type="text" value="2023"/> dd mm yyyy
<input type="button" value="Remove this signatory"/>	

- Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
 2. Go back to to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

Digital Signature Information

Signer's name

Signer's contact information

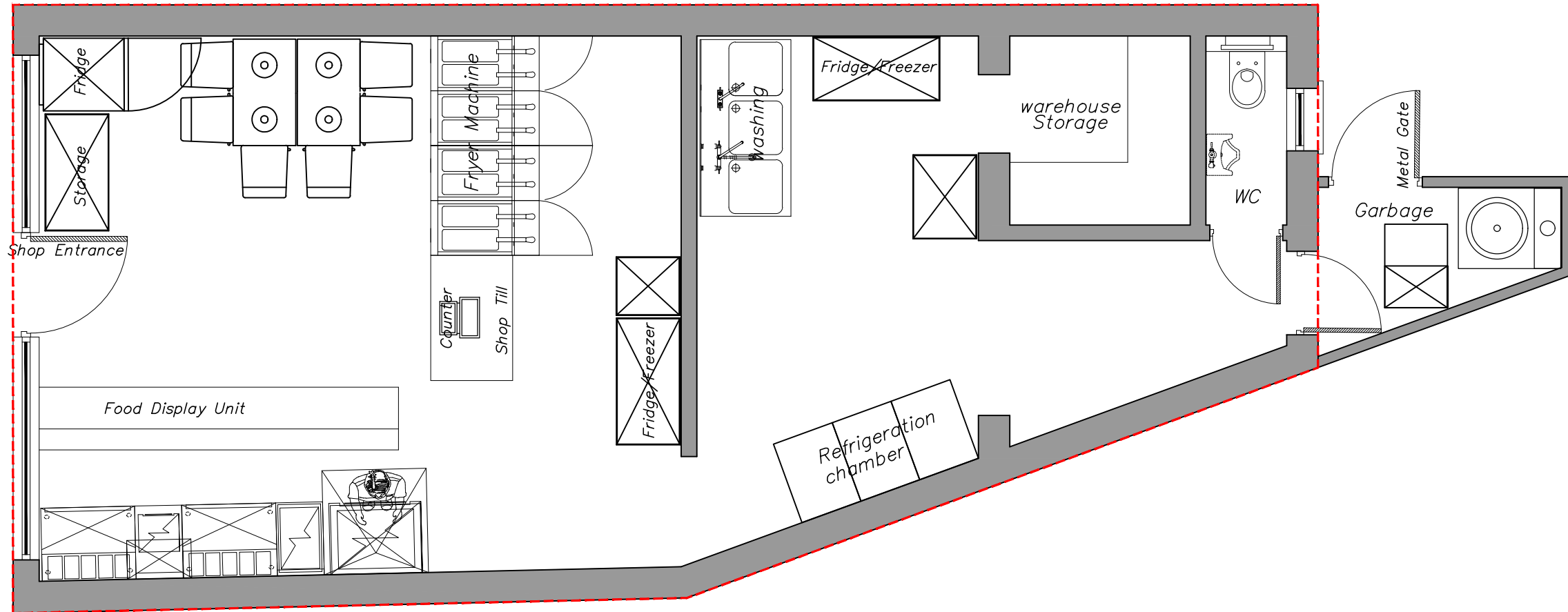
Signing time

Signer status

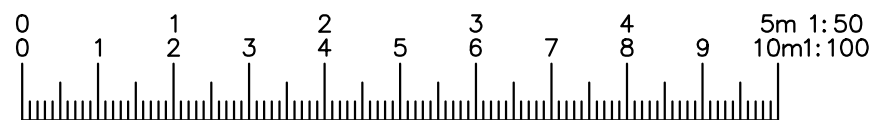
Signature status

Certificate issuer

[< Previous](#) [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



Existing Shop Floor Plan
 Scale 1:50@ A3



PRINT @ A3 SHEET SIZE

SITE ADDRESS
 ROBIN HOOD FISH BAR
 4 LODGE AVE, DAGENHAM RM8 2JA

DRAWING TITLE
 EXISTING FLOOR PLAN

SCALE as shown @ A3 08 - 12 - 2023

DRAWING No. REVISION

SCL.01.

A

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From: Gemma Hensby
Sent: Thursday, February 15, 2024 9:38 PM
To: Licensing <Licensing@lbbd.gov.uk>
Cc:
Subject: Objection - Robin Hood Fish Bar, 4 Lodge Avenue, RM8 2JA

Good evening

I would like to lodge an official objection against the application made by The Robin Hood Fish Bar for it's licence. The reasons are as follows:

1. I believe that they have recently been closed for poor food hygiene. They did not previously stay open until 2am, but have applied for a licence until this time. So it appears that they want to change the nature of the business.
2. As a local resident, I do not want to be at risk of anti-social behaviour of customers leaving at that time of the night. My partner works nights and I am often home alone with our 11 old child. I would not feel safe if a disturbance were to happen outside.
3. The fish bar is next to a business with a sign stating that it is a bakery. However, the bakery only opens at night and is only frequented by male customers. They already leave in the early hours of the morning, and sometimes disturb our sleep by being noisy as they do so.
4. Being the only location that would be open so late that I know of in the local area, it could get very busy which could add to the noise and potential anti-social behaviour.

Having spoken to some of my neighbours, I am yet to find one that is in favour of this application being approved.

Thank you for your consideration.

Gemma Hensby

On Fri, 16 Feb 2024, 10:18 Licensing, <Licensing@lbbd.gov.uk> wrote:

Dear Ms Hensby

Thank you for your email.

Please confirm under which Licensing objectives you are objecting under.

The objection must be relevant to the premises and under the Licensing objective you must state the objection.

- Prevention of Crime & Disorder
- Public Safety
- Public Nuisance
- Protection of children from harm

Objections must relate to the premises.

The applicant has agreed to a reduced operating time of Midnight.

Kind regards

Licensing

Gemma Hensby

To Licensing

Fri 16/02/2024 10:22

Good morning

I object under Public Nuisance,

Thank you

From: Donna Cramer
Sent: Monday, January 29, 2024 1:39 PM
To: Licensing <Licensing@lbbd.gov.uk>
Subject: Robin Hood fish and chip shop

Good afternoon this email is in connection with the licensing notice that has been put on the shutters of 4 lodge avenue. I am sending this email as I am opposing this license I have the flower shop next door and I don't really want these to have this sort of license they are a fish and chip shop why would you even consider giving them a drinks license . This is definitely wrong and I'm asking that it is not granted as I would not want to come to work and find any damage to my premises .

Thank you

Mrs Donna cramer

On Mon, 29 Jan 2024, 13:48 Licensing, <Licensing@lbbd.gov.uk> wrote:

Good Afternoon

With regards to your email, all comments must be directed around the four licensing objectives laid down in the act.

These are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance; and
- The protection of children from harm

Kindly check public notice for details of the application regarding the licensing activity that is being applied for and send your objections.

Kind regards,
Licensing

Barking Town Hall Town Hall Square Barking IG11 7LU

London Borough of Barking and Dagenham
One borough; one community; no one left behind

Donna Cramer

To: Licensing
Cc: Rachel Taylor

Mon 29/01/2024 14:01

All this license is going to do is cause a nuisance to the people above the shops and houses opposite.

When these people start to drink they don't know when to stop and then they all start shouting and fighting in the street

This is just going to be a nuisance to everyone around here. And like I said why would you give a chip shop a drinks licence

On Mon, 29 Jan 2024, 14:31 Licensing, <Licensing@lbbd.gov.uk> wrote:

Dear Donna

The application does not seek to sell Alcohol.

Late night refreshment is the sale of hot food and or drink after 23:00hrs.

We hope this clarifies your concerns around Alcohol.

Kind regards

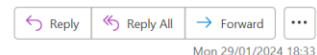
Licensing

Donna Cramer

To: Licensing

Mon 29/01/2024 14:33

No it doesn't why would you want a fish and chip shop open till 2am in the morning and it's only giving certain times why



Dear Donna

The applicant has since further agreed to reduce the hours of the operation from 02:00am to Midnight, this now only being a one hour extension.

Regards

Licensing

Dear Ms Cramer

Thu 15/02/2024 16:05

We have informed the applicant of your objection .

As we have received no further correspondence from you since the 7th of February 2024 the application as previously advised will proceed to be heard by a Licensing Sub Committee, whereby you will be invited to present your objection.

We would appreciate a reply from you with how you wish to proceed.

Please see the reply from the applicant below.

Regards

Licensing



Licensing

To dcramer Thu 08/02/2024 16:04

Dear Ms Cramer,

Thank you for your email. Could you please confirm whether your representation still stands in light of the amendment the applicant has made to the application?

The application was originally for late night refreshment (the sale of hot food and drink between the hours of 23:00 – 05:00 hours) as follows:

Sunday to Thursday: 23:00 – 00:00 hours
Friday & Saturday: 23:00 – 02:00 hours

The application has subsequently been amended to provide late night refreshment as follows:

Monday to Sunday: 23:00 – 00:00 hours

The opening hours have also been amended in line with the amendment to the application as detailed above.

In light of these amendments, we would be grateful if you could confirm whether you are maintaining the objection to the application with regards to one or more of the licensing objectives:

- The prevention of crime and disorder;
- The prevention of public nuisance;
- Public safety;
- The protection of children from harm

Should you wish to maintain your representation a sub-committee hearing will be held, and you shall be invited to attend to speak of your objection.

Kind regards





Licensing



Donna Cramer · _____
To Licensing Fri 16/02/2024 07:47

Good morning Licensing office I will not attend but I do know you have had a few of the local residents appose this aswell. But I still stand by what I said at the beginning something in that shop is not right he ain't even busy enough to want to be open till midnight I should know my shop is next door

info@robinhoodfishbar.co.uk
To: Licensing
Cc: Lewis Dodd; Samena Baloch; Bolanle Morafa

 Reply  Reply All  Forward  Tue 20/02/2024 11:18

Dear Sirs,

Thank you for informing us of the representation regarding our application for premises license. We appreciate the opportunity to address the concerns raised.

We take feedback seriously and understand the importance of addressing issues related to public nuisances and anti-social behavior. We are committed to being good neighbours and ensuring that our operations have a positive impact on the local community.

We are committed to ensuring that our operations have minimal negative impact on the community. We have already decided to change our closing time .


I confirm our closing time 12 midnight as this is also agreed with Police Licensing Officer.

If there is any query please let us know.

Kind regards
Hafiz Saif

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info@robinhoodfishbar.co.uk
To Rachel Taylor

 Tue 13/02/2024 14:28

Thank you for informing us of the representation regarding our application for premises license. We appreciate the opportunity to address the concerns raised.

We take feedback seriously and understand the importance of addressing issues related to public nuisances and anti-social behavior. We are committed to being good neighbours and ensuring that our operations have a positive impact on the local community.

We are committed to ensuring that our operations have minimal negative impact on the community. We have already decided some measuring steps(below) to address this issue and actively reviewing our proposed hours of operation to mitigate any potential disturbances.

- We plan to close our doors for customers at 12:00 AM for both takeaway and dine-in services. We will only remain open for delivery drivers and collection, operating like a dark kitchen. Basically we will exclusively serve online orders through platforms such as Uber Eats, Just Eat, and our own website.
- We have trained our staff on responsible behavior and de-escalation techniques to ensure a safe and comfortable environment.
- We have installed CCTV cameras in our shop. Additionally, we will be closely coordinating with the local police station and patrolling team

We are also exploring additional measures to address any other concerns that have been raised. Our aim is to ensure that any granted license aligns with community interests and promotes a harmonious environment for all stakeholders.

If there is any query please let us know.

Kind regards
Hafiz Saif

From: Donna Cramer

Sent: Friday, February 16, 2024 7:47 AM

To: Licensing <Licensing@lbbd.gov.uk>

Subject: Re: FW: Representation - The Robin Hood Fish Bar, 4 Lodge Avenue. Dagenham RM8 2JA.

Good morning Licensing office I will not attend but I do know you have had a few of the local residents appose this aswell. But I still stand by what I said at the beginning something in that shop is not right he ain't even busy enough to want to be open till midnight I should know my shop is next door

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-----Original Message-----

From: Dunn Owen R - EA-CU

Sent: 20 December 2023 11:57

To: info@robinhoodfishbar.co.uk

Subject: RE: Premises licence application - Robinhood Fish Bar. 4 Lodge Avenue Dagenham RM8 2JA

Good morning Muhammad,

Thank you for your reply.

In relation to your question about a "Ghost Kitchen".

This is something which we can possibly consider in the future once the venue has gained some experience in operating under a premises licence and is able to demonstrate the ability to uphold the licensing objectives under the current proposed hours.

I shall notify the local authority that we have reached an agreement and that we will pick up conversations later in the future about delivery only options.

Kind Regards,

A/ Police Sergeant - East Area Licensing Owen Dunn

Barking & Dagenham Police Licensing Officer

-----Original Message-----

From: info@robinhoodfishbar.co.uk

Sent: 15 December 2023 22:29

To: Dunn Owen R - EA-CU

Subject: Re: Premises licence application - Robinhood Fish Bar. 4 Lodge Avenue Dagenham RM8 2JA

Hi Owen,

Hope you are doing well.

We have gone through the proposal and we understand the area concern and scnerio. We acknowledge that food chain is not operated in this area after 00.00.

We agree on all the terms which are mentioned in the email. Moreover, we don't serve Alcohol or allow anyone in our takeaway to consume Alochol in our premises.

We will also put the notice outside the premises so customers are aware of the new opening and closing timings of the Takeaway.

Also I wanted to add, if possible can we operated our takeaway line a Ghost Kitchen after 00:00. Example: the doors will be shut for the customers and only delivery will be operated.

Please let us know if this is what can be actioned.

Kind Regards
Muhammad

On 2023-12-12 13:21, Owen Dunn wrote:

- > Good afternoon,
- >
- > I have received a copy of the application for a premises licence at;
- >
- > Robinhood Fish Bar
- >
- > 4 Lodge Avenue
- >
- > Dagenham
- >
- > RM8 2JA
- >
- > Having read the application I have some concerns which I would like
- > addressing.
- >
- > Your venue is not currently licenced and you have requested a 02:00am
- > terminal hour on the weekends.
- >
- > This is a big step and difference as to what is already in place.
- >
- > Given that your venue is situated in the heart of residential
- > properties in all directions, it would not be deemed appropriate for
- > me to authorise a 02:00am terminal hour on behalf of the Police.
- >
- > I am always willing to listen to businesses, but at the same time I
- > have to be considerate of residents in the area and other venues also
- > operating in the area.
- >
- > There are no other venues operating till 02:00am and I am struggling
- > to see that the demand is there given that all venues close between
- > 22:00pm and 00:00am.
- >
- > If I was to authorise a 02:00am finish, this will likely start a chain
- > reaction for all other venues to apply for 02:00am, which would
- > certainly cause a detrimental effect on the licensing objective of
- > "Prevention of Public Nuisance".
- >
- > Therefore I will be willing to accept a 00:00am terminal hour for
- > every day, which will still provide you with one of the latest
- > operating hours in the area.
- >
- > In relation to the conditions proposed, there are some which are not
- > enforceable, such as;

- >
- > "We operate in a way that does not disrupt the peace and well-being of
- > the community."
- >
- > This is not a licensable condition, you need to explain how you would
- > do this.
- >
- > I would propose you have conditions such as the below;
- >
- > · Conditions of operating schedule
- >
- > 1. No alcohol is permitted for sale at the premises.
- >
- > 2. No customers shall be permitted to access or remain on the licensed
- > premises after 00.00 hours.
- >
- > 3. Notices will be prominently displayed by the Entry/Exit door and
- > point of sale (as appropriate) advising customers:
- >
- > · the permitted hours for the provision of late-night
- > refreshment, the last order times, and the opening times of the
- > premises.
- >
- > · To respect residents and leave quietly, not to loiter
- > outside the shop and to dispose of litter legally.
- >
- > · Customers must not bring alcohol into or consume alcohol in
- > the premises.
- >
- > 4. An incident book shall be kept at the premises and made available
- > to the Police or Authorised Officers.
- >
- > 5. A written training record shall be kept for each member of staff
- > which shall be made available to Police or Authorised Officers on
- > request.
- >
- > 6. All staff will receive training for their role on induction and
- > include relevant refresher training at a minimum of 6 monthly
- > intervals.
- >
- > 7. A telephone number will be clearly displayed in the shop window and
- > shall be provided to any local resident/Residents Association to allow
- > contact with management with any concerns.
- >
- > 8. Details of concerns by residents will be recorded in a book
- > together with details of the action taken to address them.
- >
- > 9. A minimum of 2 members of staff shall be always on duty in the
- > premises that the premises is open for Licensable Activities.
- >
- > 10. Last order must be taken no later than 15 minutes before the

- > terminal hour on any night.
- >
- > 11. A digital CCTV system be operated and maintained.
- >
- > 12. Images recorded shall be kept for a minimum of 31 days and be provided to police or council officers upon request.
- >
- > 13. The CCTV system shall be always maintained in good working order
- > the premises are open to the public and be fully operational covering
- > the internal areas of the premises to which the public have access.
- >
- > 14. At least one CCTV camera is to be placed no more than seven feet
- > above floor level; near to the exit' to capture clear facial images of
- > all persons leaving the premises.
- >
- > 15. The medium on which the CCTV images are recorded shall be of
- > evidential quality; stored securely; and be available for inspection
- > by the Police or Local Authority upon request.
- >
- > 16. At all times when the premises are open for the purpose of
- > licensable activities, a suitably trained member of staff shall be
- > present to assist the Police or an authorised officer in obtaining the
- > CCTV footage.
- >
- > 17. Appropriate portable fire equipment and first aid equipment shall
- > be provided and kept easily accessible.
- >
- > 18. All members of staff shall be trained in the use of fire and first
- > aid equipment.
- >
- > 19. A fire risk assessment and emergency plan will be prepared and
- > regularly reviewed.
- >
- > 20. Staff will receive appropriate fire safety and training.
- >
- > 21. Management and staff will proactively discourage customers from
- > loitering outside the premises, politely asking any that do to leave
- > the frontage and vicinity quietly.
- >
- > 22. Staff shall monitor the area outside the shop and dispose of any
- > rubbish generated by customers.
- >
- > 23. Delivery drivers shall wait inside the premises between
- > deliveries/for deliveries.
- >
- > 24. Vehicles used for delivery must switch of their engines when
- > waiting outside of the premises for the collection of food for
- > delivery.
- >
- > 25. All waste shall be properly presented and placed out for
- > collection no earlier than 30 minutes before the scheduled collection.

- >
- >
- > 26. Staff who arrive in the morning or depart late at night will be asked not to cause disturbance to nearby residents.
- >
- > 27. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- >
- > 28. No unaccompanied children under 16 shall be on the premises after 22:00.
- >
- > 29. Staff and supervisors will ensure the appropriate behaviour of customers in respect of children
- >
- > Please let me know if you agree to the above proposal in relation to operating hours and conditions.
- >
- > We have until 5th January to reach an agreement before the matter gets heard at a sub-committee hearing, FYI.
- >
- > Kind Regards,
- >
- > A/ Police Sergeant - East Area Licensing
- >
- > Owen Dunn
- >
- > Barking & Dagenham Police Licensing Officer

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